

Site Action Plan Component
 (See page 13 of “Developing Effective Interdisciplinary Focus Teams” Packet)

SCHOOL: _____ **FOCUS TEAM:** _____ **CHAIR:** _____

Challenge:

Data Supporting Need:

Measurable Objective:

Activity:

Reminder: List two actions per year for each goal

	Action Steps	Persons Responsible	Persons Involved	Deadlines	Resources Needed to Complete Tasks	Monitoring Process
Year 1						
Year 2						
Year 3						

Site Action Plan Component

SCHOOL: Excellent High School **FOCUS TEAM:** Adviser/Advisee **CHAIR:** Mr. Rigor

Challenge: Improve the attendance of all students in Relevance High School

Data Supporting Need: Current attendance rate is 91%

Measurable Objective: Improve attendance by 5% by the end of 2000-2001 school year and focus on relationships by giving each student one adult role model

Activity: Create an adviser-advisee program

	Action Steps	Persons Responsible	Persons Involved	Deadlines	Resources Needed to Complete Tasks	Monitoring Process
Year 1	Train staff on adviser-advisee program.	Mr. Mentor	All staff	August 10	Staff Development days. Funds for trainer.	Staff development evaluations
	Develop curriculum for adviser-advisee sessions.	Mr. Nagger	Guidance Team	August 20	Copies; Staff time	Completed documents
Year 2	Establish adviser-advisee groups	Ms. Cares	Administration	August 25	N/A	Adviser Lists
	Distribute lessons for first meeting.	Ms. Aide	Department chairs	August 27	Copy costs	Lessons Distributed